

ARCHITECTURAL CONTROL COMMITTEE

Checklist

Name _____ Date _____

Property Address _____

Hm Phone _____ Wk Phone _____ Cell Phone _____

1. Describe nature, kind, and shape of structure _____

2. Describe exterior design, materials and color

3. Height _____ feet. At tallest point _____

4. Square feet (over 120 sq. ft. requires building permit) _____

5. Using a plot or survey, please show:

- location of structure(s) – must be to scale.
- conformance with set-backs and easements as depicted on the plot or survey.
- location and size of driveway and material used- 2 vehicle minimum.
- landscaping plan and location of trees – plot minimum 3 trees on plans.
- location and type of fencing. Six (6) feet requires 3 rails. Rails and posts must be placed inside of the fence.
- privacy wall and windbreaks.
- approvals are valid for 6 months only. i. all construction must be completed within 12 months of approval with the exception of a complete house plan.

6. Include a schedule showing projected beginning and completion dates.

7. All plans for additions, changes or alterations to the exterior of any home in Sopris Village needs to be reviewed and approved by the Architectural Control Committee (ACC) before work begins. **The ACC requires 30 days to review your plans. This form along with check in the amount of \$100.00 must accompany the plans.**

8. Please submit your plans to the Sopris Village HOA Architectural Control Committee either via mail or email: **PO Box 2503 Basalt, CO 81621 | 970.924.0493 | info@soprisvillage.com**

Owner Signature: _____ Date: _____

Approval by: _____ Date: _____

Declined by: _____ Date: _____

Conditions of Approval or reason for Denial: _____
